

**MINUTES OF MEETING OF
THE BOARD OF DIRECTORS OF
LOUISIANA CORRECTIONAL FACILITIES CORPORATION
THURSDAY, JUNE 7, 2012**

A meeting of the Board of the Louisiana Correctional Facilities Corporation ("LCFC") was duly called and held Thursday, June 7, 2012 in the Fifth Floor Main Conference Room of Jones, Walker, Waechter, Poitevent, Carrere & Denegre, L.L.P., Four United Plaza, 8555 United Plaza Boulevard, Baton Rouge, Louisiana 70809-7000, pursuant to due notice having been given according to Louisiana Public Meetings Law.

The following members were present:

Secretary James LeBlanc
Mr. Ted Riser
Mr. Richard Crain
Mr. Whalen Gibbs, Jr.

The following members were absent:

None

Also present:

Mr. Billy Breland, Maintenance and Corrections Director –
Department of Public Safety & Corrections
Mr. Fred Chevalier, Esq. – Jones, Walker, Waechter, Poitevent,
Carrère & Denégre L.L.P.
Ms. Patti Dunbar - Jones, Walker, Waechter, Poitevent, Carrère &
Denégre L.L.P.
Mr. John Mayeaux – Sisung Securities
Mr. Watson Barger – The Bank of New York Mellon Trust Company
Mr. Byron Poydras – The Bank of New York Mellon Trust Company

Item 1 – Call to Order

The meeting was called to order by Secretary LeBlanc. Secretary LeBlanc called roll and noted that a quorum was present and that the Board could conduct its business. It was also noted that Mr. Tommy Head resigned.

Item 2 – Approval of Minutes of the Board Meeting from March 12, 2012

Motion was made for the approval of minutes from the Board meeting of March 12, 2012 by Mr. Crain. The Motion was seconded by Mr. Gibbs and the Motion passed by unanimous vote.

Item 5 – Discussion about the vacancy on the LCFC Board and whether or not action by the Board is necessary

Motion was made by Mr. Crain that the Board appoint Mr. Riser as Chairman of the Board. The Motion was seconded by Secretary LeBlanc and the Motion passed by unanimous vote.

Secretary LeBlanc later stated that the Governor's office has contacted him regarding the Board vacancy and that he was looking for recommendations to fill the vacancy. Mr. Crain stated that he may know of someone in Lafayette and will check on that. Other Board members will check to see if they know anyone as well.

Item 3 – BNY Mellon Client Communication (Barger)

Mr. Barger introduced Mr. Byron Poydras who is in the New Orleans Office of BNY Mellon. He then passed out correspondence regarding same. Mr. Poydras then introduced himself and stated that he would be LCFC's Relationship Manager while Mr. Barger will be its Transaction Manager, with Kathy Pine as its Client Service Manager. Contact information was provided for all parties in the written correspondence.

Item 4: Discussion about the consolidation of (1) Avoyelles Correctional Center with J. Levy Dabadie Correctional Center and (2) David Wade Correctional Center with Forcht-Wade Correctional Center

Secretary LeBlanc gave an update on the possible consolidation of Avoyelles and Levy Dabadie Correctional Center. He stated that Dabadie was set to be closed but now it is back in the budget. He also stated that he thinks these facilities will be consolidated at some point in the future. The consolidation of David Wade and Forcht-Wade Correctional Center will proceed. The Forcht-Wade program will move to Bossier Parish. Secretary LeBlanc stated that the Bossier facility is a very nice facility which has 400 vacancies, so this is a positive move.

As far as Avoyelles and Dabadie, Secretary LeBlanc stated that there will be some double bunking put into place. Some modifications to the facility will need to be done to accommodate this double bunking. He wants existing funds to be allocated to these modifications at Avoyelles. This can also help with evacuations and emergency situations. The modifications will be performed using inmate labor. Mr. Breland then passed out a handout regarding finances and the added line item for this project. Mr. Breland explained that this project will be to increase Avoyelles by 224 beds as well as double bunking 16 of the 44 beds – 8 tiers in the old dormitory and 6 tiers in the Cajun 1 dormitory. An additional shower, lavatory and sink will also need to be added to accommodate this expansion. Mr. Breland stated that he needs Board approval to add the line item of \$115,000 for this project as listed on his handout. Motion was made by Mr. Crain to approve this request. The Motion was seconded by Mr. Gibbs and the Motion passed by unanimous vote.

Item 6 – Discussion about updating By-Laws and proposed changes to By-Laws

Secretary LeBlanc stated that the By-Laws are out of date and need to be updated. Mr. Chevalier proposed that Jones Walker draft updated By-Laws that fit the modern facts of LCFC. He stated that he could get a draft of these updated By-Laws out to the Board members before the next meeting so that they could be reviewed and then approved at the next meeting. Everyone agreed to this proposal.

Item 7 – Update on LCFC Finances (review of bank statements)

Mr. Barger went through the bank statements from March 31, 2012 and April 30, 2012 and explained the various accounts and balances. He stated that the most recent balance of the Administrative Expense Fund is \$809,412.47. Motion was made by Secretary LeBlanc to approve the finances. The Motion was seconded by Mr. Gibbs and the Motion passed by unanimous vote.

Item 8 – Update on projects for Department of Public Safety and Corrections

Mr. Breland gave an update on various projects, including the fencing, cameras and lift stations. He stated that the shaker fencing and security cameras are working well and have removed the need for tower personnel. The lift station construction should begin soon. Secretary LeBlanc stated that the Department of Corrections is in fairly good shape as far as the budget goes. He discussed that probation and parole has been a priority and it has been kept intact. He also discussed the recent Times-Picayune article about the prison system. Secretary LeBlanc then stated that he is very appreciative of LCFC's funding for important Public Safety projects. Mr. Gibbs then stated how important it is to provide newly released inmates with basic needs upon release. Secretary LeBlanc then provided information to the Board regarding the other end of the spectrum, an upcoming scheduled execution.

Item 9 – Approval of The Bank of New York Mellon Trust Company Invoice No. 252-1594795 in the amount of \$750 for Trustee administration services for the LCFC Custody Account as submitted by Watson Barger

Motion was made by Mr. Gibbs for the approval of payment of The Bank of New York Invoice No. 252-1594795 as submitted by Mr. Barger. The Motion was seconded by Mr. Crain and the Motion passed by unanimous vote.

Item 10 – Approval of reimbursement of expenses incurred by Board members for travel expenses

Motion was made by Mr. Crain for the approval of reimbursement of expenses incurred by Board Members, Mr. Crain and Mr. Riser. The Motion was seconded by Mr. Gibbs and the Motion passed by unanimous vote.

Item 11 – Approval of legal fees submitted by Jones Walker, et al (JW Invoice No. 593603 dated April 23, 2012 and JW Invoice No. 600135 dated June 6, 2012)

Motion was made for the approval of legal fees submitted by Jones Walker, et al by Mr. Gibbs. The motion was seconded by Mr. Crain and the Motion passed by unanimous vote. It was noted that this was approved, subject to the invoices being reviewed and approved by Mr. Riser.

Item 12 - Transaction of such other business as may properly come before the Board

Secretary LeBlanc stated that Tommy Head is the only person who has information regarding oil and gas leases. Mr. Crain stated that he spoke to Mr. Head regarding same. Mr. Crain suggested that the Board possibly hire Mr. Head as a consultant for these matters. Mr. Gibbs asked if this could be a conflict of interest as Mr. Head is a former LCFC Board member. Mr. Chevalier stated that he would discuss this matter with Mr. Head.

Mr. Barger stated that he would need an Incumbency Certificate authorizing Mr. Riser to sign as Chairman in place of Mr. Head. Mr. Chevalier stated that Jones Walker would handle this. In the meantime, Motion was made by Mr. Crain to authorize Mr. Riser to execute checks that have been approved by the board. The Motion was seconded by Secretary LeBlanc and the Motion was passed by unanimous vote.

Motion was made to adjourn by Mr. Gibbs. The Motion was seconded by Mr. Crain and the Motion passed by unanimous vote.